



Advisement Center - FAQs

Are all classes offered online in the Spring 2023 semester?

Classes for the Spring 2023 semester will be offered hybrid (online and/or in-person) depending on the Program. Refer to your class schedule. Online classes are offered in Schoology.

Who do I contact if I am having trouble accessing Schoology or conferences?

If you are having trouble accessing Schoology or conferences, please contact schoology@beoc.cuny.edu.

How do I access Schoology?

- Go to <https://sunybeoc.schoology.com/>
- Login
 - Email: email you provided
 - Password: **sunybeoc**

Note: Accounts for new students will become active one day before the start of classes.

Are online classes recorded or live?

Online classes are offered live on Schoology. To be marked present for attendance, you must log into class at the time it is scheduled.

How do I contact an Advisor?

You may email advisors@beoc.cuny.edu and an advisor can assist with your questions.

Is there an option to message Advisors on Schoology?

Yes. Go to Groups in Schoology and select **Advisement Center**. Click Members in the left menu. Next to each Advisors' name, you will see a gear icon . Click the gear icon to see the option to send message.

What should I do if I am absent from class?

If you are going to be absent, you must email advisors and your instructors. However, you are still responsible for any missed assignments.

What should I do if I can no longer attend school?

If you can no longer attend school, you should contact an advisor. Together, you will decide the best course of action for you.

How do I get books?

Your instructor will provide information on book access. If you have any questions, email academicaffairs@beoc.cuny.edu

Whom do I contact to return my old textbooks and get a refund?

Email academicaffairs@beoc.cuny.edu to set an appointment for the return of old textbooks and a refund.



What should I do if I need a proof of my enrollment at the BEOC?

If you need a letter verifying that you are a student at the BEOC, send an email and attach a copy of your photo ID to the records department at BEOCRecords@beoc.cuny.edu

What is Banner?

Banner is the SUNY BEOC student information system. You can log into Banner by going to <http://stars.sunyucawd.org>

- Your username is on the top left corner of your schedule
- The login format is: **Username:** username@sunyeoc.suny.edu
- **Password:** Passw0rd
- You will be asked to enter a new password.

How soon will I receive grades after the semester?

Grades are usually submitted to Banner within one week after the semester ends.

Can my courses be transferred to another program outside of the BEOC?

You will have to ask the transferring school if they accept our certificate courses. BEOC does not offer college credits.

Do you communicate to case managers or parole officers that I am attending classes at the BEOC?

Due to FERPA, which protects students' educational records, BEOC does not share student records unless you have signed a consent form.

Where can I find the schedule for upcoming workshops?

You can find the schedule for upcoming workshops in the calendar section of Schoology. To access, click the calendar icon located in the top right corner of the Schoology page.

How do I request accommodations for class?

Please speak with an advisor to discuss accommodation needs.

Do I have to be vaccinated to take classes at BEOC?

For all COVID and vaccination related matters click [here](#) to access the Student Vaccination FAQs.